



TOWN OF UPTON, MASSACHUSETTS

Special Town Meeting 3 March 2016 Warrant

IN THE NAME OF THE COMMONWEALTH OF MASSACHUSETTS, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Elections and in Town affairs, to meet in the Auditorium at the Nipmuc Regional Middle/High School, 90 Pleasant Street, in Upton on Thursday, the third day of March 2016, at 7:00 o'clock in the evening, then and there to act on the following Articles:

ARTICLE 1: To see if the Town will vote to amend the Fiscal Year 2016 operating budget as voted under Article 3 of the 2015 Annual Town Meeting, and further amended as voted under Article 1 of the November 17, 2015 Special Town Meeting, by transferring the total sum of Fifty-three thousand four hundred sixty-three dollars and forty-five- cents (\$53,463.45) from Free Cash to the line items and in the amounts substantially as specified in the chart below; or, to take any other action related thereto.

<u>Transfer from Free Cash To:</u>	<u>Amount</u>
Accountant Wages	371.67
Animal Control Wages	181.83
Board of Assessor Wages	467.83
Board of Health Wages	529.57
Board of Selectmen Wages	903.50
Cable Advisory Wages	0.49
Code Enforcement Wages	1,393.06
Conservation Comm. Wages	191.73
Council on Aging Wages	1,365.46
Dept. of Public Works Wages	4,122.03
DPW, PFC Wages	1,366.09
Emergency Management Wages	66.58
Emergency Medical Wages	805.15
Fire Dept. Wages	4,488.63
Library Wages	1,768.75
Nurse Health Service Wages	424.53
Personnel Board Wages	16.23
Planning Board Wages	174.26
Police Dept. Wages	13,554.07
Town Clerk Wages	694.36
Treasurer Collector Wages	497.81
Veterans Agent Wages	79.82
Town Counsel Expense	20,000.00
Total	\$53,463.45

Explanation/
Submitted by:

To make transfers from free cash to increase various accounts in the FY 2016 budget year to provide a cost of living adjustment for employees equal to one percent of payroll and make an adjustment to Town Counsel expenses for unforeseen expenses/Board of Selectmen.

Recommendation: To be determined

ARTICLE 2: To see if the Town will vote to amend the votes taken under Articles 4 and 5 of the May 7, 2015 Annual Town Meeting appropriating the Fiscal Year 2016 Water and Wastewater Enterprise Fund budgets, and further amended as voted under Articles 4 and 5 of the November 17, 2015 Special Town Meeting, respectively, to make supplemental appropriations for the remainder of Fiscal Year 2016 for the purposes of increasing the budget line for General Labor; and as funding therefor, to appropriate from available unappropriated funds in the Town Treasury, or transfer from Retained Earnings or otherwise the total sum of Two thousand two hundred fifty-six dollars and seventy-five cents (\$2,256.75) to the Water Enterprise Fund and the total sum of Two thousand sixty-one dollars and ten cents (\$2,061.10) to the Wastewater Enterprise Fund; or, to take any other action relative thereto.

Explanation/
Submitted by: To increase the appropriation for Wastewater and Water Enterprise Fund budgets to provide a cost of living adjustment for employees equal to one percent of payroll.

Recommendation: To be determined

ARTICLE 3: To see if the Town will vote to revise the salary of the Treasurer Collector from \$55,067.11 to \$55,612.33; and in order to effectuate this revision, to amend the Fiscal Year 2016 operating budget as voted under Article 3 of the 2015 Annual Town Meeting, and further amended as voted under Article 1 of the November 17, 2015 Special Town Meeting, by transferring the sum of Five hundred forty-five dollars and twenty-two cents (\$545.22) from Free Cash to Treasurer Collector Salaries; or, to take any other action related thereto

Explanation/
Submitted by: To make a transfer from free cash to increase Treasurer/Collector Salaries to provide a cost of living adjustment for this elected position equal to one percent of payroll /Board of Selectmen.

Recommendation: To be determined

ARTICLE 4: To see if the Town will vote to appropriate from available unappropriated funds in the Town Treasury or transfer from the Town Nurse wages account the sum of Nine thousand dollars (\$9,000.00), or any other sum, to the Nursing Wages - Blackstone Inter-municipal Agreement Account, or, to take any other action relative thereto.

Explanation/
Submitted by: To transfer from the Town Nurse wages account the sum of \$9,000 to the Nursing Wages - Blackstone Inter-municipal Agreement Account. The full amount was budgeted in Nursing Wages this year, however for accounting purposes we wish to transfer the amount needed for Blackstone to a separate line item /Board of Health.

Recommendation: To be determined

ARTICLE 5: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of Ten

thousand dollars (\$10,000.00), or any other sum, for the purchase of a so-called hot box paving machine for the Department of Public Works, which amount shall be a match to a state grant received or to be received for such purposes, or, to take any other action relative thereto.

Explanation/

Submitted by: To fund the Town's share of a State grant to purchase a "hot box" for the Public Works Highway division. The equipment will enable the department to install more permanent patches of potholes in a more cost effective manner/Board of Selectmen.

Recommendation: To be determined

ARTICLE 6: To see if the Town will vote to raise and appropriate, appropriate from available unappropriated funds in the Town Treasury, or transfer, or borrow the sum of One thousand dollars (\$1,000.00), or any other sum, for the purchase of a subscription to Clear-Gov, an on-line tool for presenting and benchmarking financial information regarding the Town, or, to take any other action relative thereto.

Explanation/

Submitted by: To purchase a subscription to this website which collates, compares, and analyzes financial information about different Massachusetts communities so as to better enable the Town to seek and implement fiscal efficiencies /Board of Selectmen.

Recommendation: To be determined

And you are directed to serve this Warrant, by posting up attested copies thereof at the U.S. Post Office, Town Library and Town Hall, in said Town fourteen days (14) at least before the time of holding said Meeting.

HEREOF FAIL NOT, and make due return of this Warrant, with your doings thereon, to the Town Clerk, at the time and place of meeting, as aforesaid.

Given under our hands this sixteenth day of February in the year of our lord two thousand sixteen.

UPTON BOARD OF SELECTMEN

A true copy, Attest:

Kenneth E. Picard, Chairman

James A. Brochu, Member

Sandra Hakala, Constable
Date: February 16, 2016

Robert J. Fleming, Member

Constable Attest Page

Worcester, ss.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of Upton by posting up attested copies of the same at the Town Hall Building, Library Building, and the Upton U.S. Post Office at least seven days (7), before the date of the meeting, as within directed

Sandra Hakala
Constable of Upton
February __, 2016